

**BELLASERA COMMUNITY ASSOCIATION
EMERGENCY SESSION BOARD MEETING**

**Zoom Webinar
Friday, May 15, 2020
1:00 PM
Bellasera Clubhouse**

Meeting Minutes

Board Members Present: Richard Hoffman, President
Dennis Carson, Vice President
Dennis Soeffner, Secretary
Jim Ragborg, Treasurer
Joe Carlon, Director

Board Members Absent: N/A

Others Present: Annette McCarthy, Area Manager, AAM

The Meeting was called to order at 1:00 pm by Richard Hoffman and quorum was established.

Board Item

Consideration of opening the Bellasera amenities:

The Board of directors discussed numerous health and safety measures to put into place in order to open the fitness center, pool, library and other amenities within Bellasera. The following were considered:

- Access to clubhouse for residents at side door only with key fob
- Kitchen to remain locked
- Additional sanitizer dispensers if available
- Increase janitorial service if available/affordable
- Remove t.v. remotes, residents can bring their own to change t.v. stations
- Drinking fountains turned off with a sign or cover
- Showers turned off
- Bathrooms open with sign on door to limit number using at one time
- Vendors to be required to wear masks, possibly already occurring
- Discussion about where vendors use the restroom, possibility of porta potty
- Signage to be placed around clubhouse encouraging Social Distancing
- Richard Hoffman will draft an email blast message to go out to residents to include CDC guidelines. Violation of these guidelines may result in termination of use of the amenities
- Re-open clubhouse and amenities on Saturday, May 16, 2020 at 5:00am
- Board will adopt a Resolution adding a #10 to Recreation Facilities Policy.
- All persons shall adhere to all rules on the signage at the clubhouse

Joe Carlon made a motion to adopt the Resolution revising the Recreation Facilities Policy as discussed. Jim Ragborg seconded the motion. The motion passed unanimously.

Adjourned: Richard Hoffman made the motion to adjourn the meeting and Dennis Soeffner seconded. The meeting was adjourned at 1:42pm.

Respectfully Submitted,

Annette McCarthy, AAM