

**BELLASERA COMMUNITY ASSOCIATION  
BOARD OF DIRECTORS REGULAR MEETING  
Wednesday, November 28, 2018 MINUTES**

**Meeting called to order at 1:00pm**

**Attendees:**

Dennis Carson  
Dave Reid  
Joe Carlon  
Dennis Soeffner

**Absent:**

Marilyn Lillienfeld

**Guests:**

Annette McCarthy (AAM)

**Approval of meeting minutes:**

- Dennis S. motioned the approval of the minutes from October 30, 2018 BOD meeting, a second by Joe C., the minutes were unanimously approved with noted corrections

**Member comments & questions**

- None

**Reports**

- Budget and Finance
  - Need a new chairperson for the B&F Committee
  - Cap Improvement fee. Need timeline towards end goal of a vote in April at the Annual meeting.
- Modifications
  - There was one (1) applications processed this month.
  - Update to the design guidelines was tabled until the next BOD meeting
- Building and Grounds
  - Application from Dr. John Maddox was approved as a new committee member.
  - BOD did not approve the upgrade to the outdoor shower. Instead they will re-tile the shower room and replace current fixtures in the room. Laurie to contact ACR for a review and preparation of specifications for the job
- Communications
  - No report at this time

- Community Manager
  - Report attached
- President

**Old Business**

- Capital Improvement fee discussion was had. Discussion to be continued at the next BOD meeting. Laurie to send out timeline

**New Business**

- Discussion of current courtesy letter and fine policy. Add to December BOD meeting.
- Request to re-do the library TV case to instead be re-done as additional book cases for our library was approved by the BOD

**Future meeting dates:**

Tuesday, December 18

Meeting was adjourned at 1:40pm